

St. Mark's Church – Casper
Vestry Meeting Minutes – December 19, 2011

Father Philip opened the meeting with prayer. The following members present: Jane Cassel, Gwen Colgrove, Nancy Johnson, Jeff Harmsen, Clint Hernandez, Kathy Nickerson, Pat Hrnicek, Mark Mathern, Brian Gross, Lyn George, Cindy King, Margie Roberts and Fr. Philip. Traute Gilbert arrived at 7:00P.M. Melissa and Kayla Hyde were absent.

November Minutes: The minutes were approved after correction of adding Clint Hernandez as being present for the November meeting, clarification on Fr. Philip being on vacation only one (1) Sunday, January 1, 2012; a noon meal being given by the Crossroads Ministry on December 21, 2012; and deletion of Beginning of Adulthood as a course of study for the youth ages 6-8th grades. A motion was made by Pat Hrnicek and 2nd by Brian Gross to approve the November Minutes with noted corrections. Motion carried.

Father Philip circulated a tellering schedule for next few months. One teller is still needed for the Christmas Eve service.

Episcopal Minute was presented by Nancy Johnson on what the “**Piscina**” means. The Piscina is used to dispose of consecrated wine. It is never hooked up to the plumbing and the excess sacrament is drained directly into the ground. A **piscina** is a shallow basin placed near the altar of a church, used for washing the communion vessels. The sacarium is the drain itself. Anglicans usually refer to the basin, calling it a piscina.. They are often made of stone and fitted with a drain, and are in some cases used to dispose of materials used in the sacraments and water from liturgical ablutions. They are found in [Roman Catholic](#), [Anglican](#), and [Lutheran](#) churches, and a similar vessel is used in [Eastern Orthodox](#) churches. Lyn George will present the January Minute.

Rector's Report: Fr. Philip reported on attendance numbers and circulated the top four (4) 2012 initiatives for the Vestry members to rank; 1-2-3, as to their individual preference and expertise. The four initiatives are: (1) *Strengthen Communications*, (2) *Strengthen Participation and Leadership of Children and Youth in Church Activities*, (3) *Stronger Welcome to Newcomers and Integration of New Members* and (4) *Increased, better, more joyful Music in Worship*. Small groups broke into these priority subjects will be offered at the Annual Meeting and Vestry members are asked to facilitate. Fr. Philip reported we have 9 or 10 adults leading the Youth Ministry. It is great to have more people working together and the leadership will continue to grow and remain fresh. The youth met for the first time last Wednesday, December 14th; small but stable. Most evident is that the kids are happy. The youth are encouraged to provide music at the worship service on January 8th.

Financial Report: Kathy Nickerson reported they will close out the books on January 7, 2012, along with Patricia Doane and Kim McAtee; at that time they will know what our income is. January 8th, the Vestry will meet at 12:00 noon to go over the proposed 2012 budget. Jane Cassel and Pat Hrnicek will provide soup; Traute Gilbert and Fr. Philip will bring bread. Budget fora will be offered after each service on January 8th to the parish for questions and comments. The following Monday, January 9th, the same budget fora will be available for those who couldn't make it on the 8th. All parish members will have

until January 16th, to make comments electronically; which is the scheduled Vestry meeting for January. The deadline for reports to be included in the Annual Report is January 3, 2012. As of November 30, 2011, we have a shortfall of approximately \$14,623. Motion to accept the Financial Report was made by Nancy Johnson and 2nd by Jane Cassel. Motion carried.

Senior Warden's Report: Mark Mathern asked for a report on the pledge call backs. To date we have received 55 pledges amounting to \$167,707.36. Cindy King offered to mail out a reminder letter to those who have pledged in the past and we have not received. Traute Gilbert made the motion to proceed with a reminder letter and Brian Gross 2nd. Motion carried. Vestry members: Brian Gross, Lyn George and Mark Mathern have made inquiries to those in the parish who would be willing to serve on the Vestry. We need at least six (6) names to be presented at the Annual Meeting for a vote. Jane Cassel reported that it does not state in the By-Laws that we must have a youth Vestry member. The elected youth delegate to the annual convention would be the same individual serving on the Vestry representing that particular group. It was noted we amend the By-Laws to follow the proper procedure that the youth delegate elected at the Annual Meeting become a member of the Vestry – not a voting member. Lyn George moved we proceed with a youth Vestry member who would serve a one-year term. Nancy Johnson 2nd. Motion carried. An amendment was brought forward as to an alternate to the youth member on Vestry if delegate cannot attend. That alternate can attend the meeting but cannot vote. Motion carried. Jane Cassel and Fr. Philip will contact the Bishop for the correct wording to make this change in our By-Laws.

Mutual Ministry Review: Wage reviews will be conducted on those individuals that are paid a salary by the church. The process will be spread throughout the year. Fr. Philip and Mark Mathern will sit in on each individual review along with one (1) vestry member. The following are the assignments:

Todd Scott – Fr. Philip, Mark Mathern and Gwen Colgrove

Fr. Philip – Mark Mathern, Nancy Johnson

Joe Hayek - Fr. Philip, Mark Mathern, Jeff Harmsen

Cindy King – Fr. Philip, Mark Mathern, Traute Gilbert

Patricia Doane – Fr. Philip, Mark Mathern, Traute Gilbert, Kathy Nickerson

The committees will also meet with Cindy King, Parish Administrator, for her feedback and comments. Fr. Philip and Cindy King will look into a format that has been utilized in the past.

Ministry Reports:

Building: Jeff Harmsen reported that the plaque honoring Joyce Tweed has been engraved and is hanging in the parish hall. Forty plus keys have been distributed following the re-keying of the three (3) entrance doors. Gary & Steve Schicketanz have been contacted adding a gas fireplace insert in the parish meeting room. There are plans to install the last crash bar on the 7th street; day school door.

Fellowship: A bingo party is planned for January 21, 2012 @6:00PM. The Parents Night Out was attended by five (5) adults and two (2) children.

Foundation: \$300 was raised on the raffle tickets for the painting donated by the family of Pat Henry.

Food Closet: The Girl Scouts contributed greatly to the stocking and packing of bags to be given to the needy. Cindy King reported we are getting good publicity from other organizations throughout the city.

Outreach: They met on Sunday, December 18th, 2011. The committee has been contacted for scholarships amounting to \$922.00. Traute Gilbert moved we appropriate these funds and Margie Roberts 2nd. Motion carried.

New Business: Mark Mathern thanked Brian Gross and his team on Stewardship for their hard work in getting pledge cards returned and the importance of giving to the church. January 6, 2012, at 5:30PM will be the Epiphany Service and pot luck. The Annual Meeting will be conducted on January 29, 2012, following the worship service. Mark Mathern reported on a new project entitled "Burger and a Book". The program is held once a month at the fairgrounds and all in attendance receive a book and a burger. This is to promote reading within the family unit. Over 200 people have been attending and the cost is \$2,000 per evening. They are hoping to get more organizations and churches within the community involved and to assist in promoting this worthwhile project. Volunteers will be needed to prepare bags for Seton House and the Rescue Mission. A Blue Christmas service will be conducted Friday, December 23, 2011.

Fr. Philip led us in Compline and meeting was adjourned at 8:50 P.M.

Respectfully submitted,

Gwen Colgrove, Clerk